



Copperleaf Open House Guidelines

Host

- You must e-mail all details to Anna Laabs, Communications Director, at anna@copperleafgc.com by noon on Friday prior to the open house.
- Details must include:
 - o Neighborhood
 - o Address
 - o Hosting Real Estate Agent name and phone number. If the home is for sale by the owner, the owner/host must provide a contact name and phone number.
 - o Which day will you host, Saturday, Sunday, or both?
 - o Time frame is between 1 pm and 4 pm.
- Copperleaf is a private, gated community, so any viewing appointments scheduled outside of open house times will need to be scheduled with the agent or owner. The owner of the property is responsible for informing the gate for entrance to the community.

Signs

- "Open House" signs will only be permitted for display between 1 pm and 4 pm on Saturday and Sunday.
- Signs must be removed at 4 pm daily.
- "For Sale" or "For Lease" signs are prohibited at any time.
- One (1) "Open House" sign per listed property may be displayed only on the property of the house for sale.
- One (1) GENERIC Directional "open House" sign is allowed at the beginning of the street.
- One (1) GENERIC "Open House" sign must be displayed in the planting bed between the entrance and exit of the Copperleaf Gate House closest to Three Oaks Parkway.

Copperleaf Management